

GOBOWEN PRIMARY SCHOOL



Responsible and Appropriate Use of AI Policy

Policy Statement

At Gobowen Primary School, we are committed to preparing our pupils for a world in which Artificial Intelligence (AI) is increasingly present. This policy outlines how AI will be introduced and used responsibly and appropriately across the primary school age range. It aligns with our safeguarding principles, curriculum goals, and digital citizenship ethos.

Date of Issue: September 2025

Review Date: September 2026

Purpose of this Policy

- To ensure the safe, ethical, and age-appropriate use of AI technologies.
- To develop digital literacy and critical thinking in pupils.
- To support staff in embedding AI use meaningfully within the curriculum.
- To protect pupils from harm, misinformation, and data privacy risks.

Key Principles

- **Age Appropriateness:** All AI tools and content must be suitable for the developmental stage of the pupils.
- **Transparency:** Pupils should understand when and how AI is being used.
- **Privacy:** Pupil data must be protected in compliance with GDPR and UK data protection laws.
- **Digital Citizenship:** Pupils will be taught to question, evaluate, and responsibly use AI-generated content.
- **Staff Oversight:** AI use must be guided and monitored by teaching staff.

Definitions

- **AI (Artificial Intelligence):** Technology that can simulate human intelligence, such as language models, image generators, or recommendation systems.
- **Generative AI:** AI that can produce content such as text, images, or music (e.g., ChatGPT).
- **Machine Learning:** AI that learns from data and improves over time without being explicitly programmed.

Roles and Responsibilities

- **Headteacher/SLT:** Ensure policy implementation, training, and review.
- **Teachers:** Deliver curriculum-aligned AI experiences, ensure appropriate use, and safeguard learners.
- **Pupils:** Engage with AI respectfully and critically.
- **Parents/Carers:** Support school policy and discuss AI use with their children at home.

Year Group Guidance and Recommendations

Year Group	AI Use Recommendations
Nursery (EYFS)	<ul style="list-style-type: none"> - No direct AI interaction. - Educators may use AI tools to create storytelling or visual aids. - Emphasis on human interaction and real-world learning.
Reception (EYFS)	<ul style="list-style-type: none"> - Teacher-led use of simple AI-generated visuals or stories to enhance lessons. - Pupils begin to understand the concept of “a computer helping us”. - No unsupervised or interactive AI use.
Year 1	<ul style="list-style-type: none"> - Introduction to the idea of computers making suggestions (e.g., predictive text, voice assistants). - Use of age-appropriate AI apps with strong teacher supervision. - Begin discussing "real vs pretend" in digital content.
Year 2	<ul style="list-style-type: none"> - Discuss how AI helps in everyday life (e.g., traffic lights, smart assistants). - Use simple image generation tools to inspire creativity, always under supervision. - Begin to explore the idea that AI does not “think” like humans.
Year 3	<ul style="list-style-type: none"> - Begin structured discussions on how AI works (basic concepts). - Teacher-guided exploration of generative AI for story ideas or visual prompts. - Emphasis on critical thinking: “Is this AI-generated? Can we trust it?”
Year 4	<ul style="list-style-type: none"> - Use AI tools to support learning (e.g., spelling practice with speech-to-text). - Understand bias in technology (e.g., not all results are fair or accurate). - Begin collaborative projects that include AI as a tool.
Year 5	<ul style="list-style-type: none"> - Explore the ethical use of AI: What are the benefits and risks? - Guided use of generative AI for planning writing, coding assistance, or idea generation. - Pupils reflect on AI's limitations and strengths.
Year 6	<ul style="list-style-type: none"> - Deeper discussion on digital ethics, misinformation, and data privacy. - Use AI to enhance presentations or projects with teacher oversight. - Prepare for transition to secondary school with strong digital literacy and AI awareness.

Acceptable Use Guidelines for Pupils

- Pupils must only use AI tools that are teacher-approved and age-appropriate.
- AI must not be used to cheat or replace original thinking (e.g., copying entire AI-generated work).
- Any content generated with AI must be clearly acknowledged in classwork or projects.
- Pupils must report anything unusual, upsetting, or confusing encountered through AI use.

Staff Responsibilities

- Assess AI tools for age-appropriateness and data compliance before use.
- Ensure pupils understand what AI is and what it is not.
- Maintain a balance between AI-enhanced and traditional learning experiences.
- Engage in professional development to remain current with AI trends and risks.

Parental Involvement

- Parents will be informed of AI use in the curriculum.
- Workshops or newsletters may be provided to help families understand AI and support digital responsibility at home.
- Parents are encouraged to model responsible AI use and discuss online content critically with their children.

Monitoring and Review

- This policy will be reviewed annually or in response to technological or regulatory changes.
- Feedback from staff, pupils, and parents will be considered in policy updates.
- Safeguarding and data protection audits will include AI-related usage.

Policy Compliance

Non-compliance with this policy may result in the withdrawal of access to AI tools and digital resources. Serious breaches may invoke the school's behaviour or safeguarding policies.

Linked Policies

- Safeguarding and Child Protection Policy
- Online Safety Policy
- Data Protection/GDPR Policy
- Acceptable Use Agreement
- Computing Curriculum Policy